

Notes 备注

1. A charge reflecting the cost of reproducing the records concerned may be levied. We will advise you in advance of any such charge. If a charge is payable, information will not be released until the requisite payment has been made.
本局按照覆印纪录所需的成本收取费用，并会预先告知你所需缴付的费用。如需收费，则本局在收到有关费用后，才会发放你索取的资料。
2. You may be asked to provide additional information to help us meet your request. We may not be able to process your application if you do not provide sufficient information.
你或需提供更多资料，以协助我们回应你的申请。如未能提供足够资料，本局可能无法处理你的申请。
3. The information provided will be used for processing your application for access to information.
你所提供的资料，将用于处理有关索取资料的事宜上。
4. Information will normally be made available within five working days of receipt of a request. If that is not possible, the applicant will be informed within five working days of the time at which the information can be made available.
所索取的资料通常于本局收到申请后的五个工作日内提供。如未能及时提供资料，本局将于五个工作日内回复你于何时可以提供资料。
5. For correction of or access to personal data contained in this application, please contact the Administration Manager of the Financial Reporting Council.
如欲更改或索取载列在本表格的个人资料，请与本局行政经理联络。